

## **Before Mass, in the sacristy:**

☐ **SET UP** all that will be needed:

- thurible (on the table or near the window or next to the sink)
- boat (with incense in it and spoon in the boat)
- box of charcoal... break each coal in two pieces
- matches... candle
- wick
- tongs

☐ **LIGHT** three or four half coals *10 minutes* before Mass.

1. Light the wick.
2. With tongs, grab one coal.
3. Place the fire under the coal and all around the coal  
until you are sure the coal is well-lit.

☐ **PLACE** the coals in the thurible.

☐ **BLOW** on the coals to keep it lit and/or swing the thurible.

## **Beginning of Mass**

1. ☐ Father will put incense in thurible.

- ❑ You will **LEAD** the procession in (cross bearer behind you).

Go to the left-hand side of the altar and stand there (where Father washes his hands).

Deacon or Father will take the boat, put incense on the coals, and incense the altar.

He will give it back to you (do not incense the priest/bishop).

- ❑ Go to the ambulatory, **LIGHT** one more coal and **ADD** to the thurible. and you take the thurible outside near the sacristy.

2. ❑ After the Responsorial Psalm and as the 2<sup>nd</sup> reader is coming up to read,

**GET** the thurible and boat, and **stand near the doorway** to the sanctuary, ready.

**GO** to the priest/bishop at the beginning of the Alleluia.

**LEAD** the procession to the ambo/pulpit...

**STAND** behind deacon/priest ready to give him the thurible.

After he incenses the Book of the Gospels, he will give the thurible back to you

and you will **STAND** behind the ambo, swinging the thurible.

After the Gospel reading, **TAKE** it outside; **DUMP** the coals. Stay in sacristy.

3. ❑ During the homily, **LIGHT** three or four half coals.

After the collection and the presentation of the gifts of bread and wine,

**STAND** next to the Credence Table.

After the deacon/priest puts the drop of water in the wine,

**COME** to the altar. (water, bowl and towel are after you)

After Bishop/priest incenses the altar,

Deacon or Thurifer **INCENSES BISHOP/PRIEST** [3 x 2, three doubles].

and then incense other clergy [2 x 2, two doubles] ...

and then the people [1 x 1 x 1] and leave.

Go to the ambulatory, **LIGHT** one more half coal and **ADD**to the thurible.

and stand with thurible near the sacristy. **ADD incense to the thurible if needed.**

4.  During the Holy Holy Holy, lead the way to cushions, closest to the center.

at elevation of Host

at elevation of Chalice

Carefully stand and return to the sacristy... go outside and dump the coals.

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[No more incense for the rest of the Mass.]

After you receive Communion, **LIGHT** one more coal. **PUT incense on charcoal.**

Lead procession out.

[If no incense at end of Mass, exit **AFTER** the cross bearer and other servers.]

## *Use of Incense **funerals***

### **Before Mass, in the sacristy:**

#### **SET UP** all that will be needed:

thurible (on the table or near the window or next to the sink)  
boat (with incense in it and spoon in the boat)  
box of charcoal  
matches  
wick  
tongs

**LIGHT** two coals at the beginning of the Eucharistic Prayer (when congregation kneels).

1. Light the wick.
2. With tongs, grab one coal.
3. Place the fire under the coal and all around the coal  
until you are sure the coal is well-lit.

**PLACE** the coals in the thurible. *{Use only one coal if funeral is in chapel}*

**BLOW** on the coals to keep it lit and/or swing the thurible.

After everyone receives Communion

**WAIT** – There is a Prayer after Communion.

**STAND** with thurible and boat in the doorway.

(Do not go to the priest if the charcoal is not properly lit.)

When people say AMEN to the Prayer after Communion, **GO** stand next to Father

with thurible and boat.

**HAND** him the boat (he will put incense into the thurible & will hand the boat back to you)

**HAND** him the thurible.

**STAND** still, as Father incenses the body,.

After incensing the body, when Father hands you the thurible,

**PLACE** it outside the sacristy door and return to the church/chapel.

**After Mass:**

**DUMP** the coals into the proper place.

**PUT AWAY** all the was used regarding incense (thurible, boat, unused charcoal, matches, wick, tongs)